

OFFICER DECISION NOTICE

DECISION REFERENCE	XXX
SUBJECT	Contract Award: CLEANING CONTRACT FOR PARK VISITOR CENTRES AND PUBLIC TOILETS
DECISION	To approve the award of a contract for a 24-month term with one 12-month extension option, to Churchill Contract Services for cleaning services.
DECISION MAKER	Director of Neighbourhood Services
OFFICER DETAILS	Matthew Humble (matthewhumble@wirral.gov.uk)
DATE OF DECISION	XXX
REASONS FOR DECISION	<p>The Council requires cleaning services for the visitor centres at Birkenhead Park and Wirral Country Park and public toilets at a number of Council owned Parks and Countryside locations within the borough (the Services).</p> <p>The Services were commissioned using the open tender procedure which was carried out in accordance with Council's Contract Procedure Rules and the Public Contracts Regulations 2015.</p> <p>This procurement exercise involved publishing this opportunity on The Chest, in total 13 bids were received. The bids received were scored based on:</p> <ul style="list-style-type: none"> • Quality – 30% • Social Value – 10% • Price – 60% <p>The award of the contract to Churchill Contract Services Limited is within the approved budget and in accordance with the Most Economically Advantageous Tender criteria.</p> <p>The financial value of this contract is £59,373.02.</p> <p>The new contract will begin following approval.</p> <p>Appendix 1 sets out the details of the tenders received.</p> <p>This information in Appendix 1 is commercially sensitive and is restricted by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 as it is 'Information relating to the financial or business affairs of any particular person (including the authority holding the information).'</p>

<p>ALTERNATIVE OPTIONS</p>	<p>Current provision of cleaning facilities is non-compliant with Public Contract Regulations and the Council's Contract Procedure rules.</p> <p>Options have been explored including delivering the service in-house. This option was not recommended as an in-house service is believed to be more expensive than contracting out and has therefore been discounted.</p>
<p>BACKGROUND PAPERS</p>	<p>Invitation to Tender (ITT) Scope and Contract Specification for the supply of the Services.</p>
<p>DELEGATED POWER</p>	<p>Part 3 Section C – Overview and Scheme of Delegations of Authority to Officers</p> <p>The decision is not reserved to a Committee or Sub-Committee and the Director is satisfied that paragraphs 2(a) to 2(c) apply.</p>